

CREDIT TRANSFER – RPL - APPLICATION & NOTIFICATION



C3SP-REC /C3 SPORTS COACH MOD 1: Work Induction-Aquatics

Student Details: Student Details

	Family Name		Given Name (s)	
	Date of Birth		Title (Mr, Mrs, Miss, Ms, Other)	Gender (M) Male or (F) Female
	Address (Number & Street)			
	Suburb or Town		Student No:	
	Home Phone No		Mobile Phone No	Work Phone No.
	Email Address			

Course Title Course Title and Code

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MODULES Modules/Units of Competency upon which Credit Transfer / RPL application is based

Module Name	Year	Training Sense Code	Training Sense Module Title	CT	RPL	Recommended	Not Recommended	Date
Work induction		SRXOHS001B	Follow defined occupational health and safety policies and procedures					
		SRXINU001A	DEVELOP KNOWLEDGE OF THE SPORT AND RECREATION INDUSTRY					
		SRSSWM004A	Collect information on the philosophy and structure of the Australian swimming and aquatics industry					
		BSBCM101A	Prepare for Work					
		BSBCM402A	Develop work priorities					

I hereby declare that the information entered on this form and any attachments is true and correct Students Signature Date:	RPL Assessor Name: RPL Assessor Signature Date:
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PLEASE ATTACH EVIDENCE OF QUALIFICATIONS TO THE BACK OF THIS APPLICATION:

THIRD PARTY WORKPLACE REPORT

Candidate's name (Insert your name in the space provided)	
Module No Cluster Name	MODULE 1- WORK INDUCTION
Unit of Competency/Competencies	<p><u>Modules to be Assessed:</u></p> <p>At the completion of this competency/competencies, each candidates able to:</p> <p>BSBCMN101A Prepare for Work Perform effectively in a work environment. It includes identifying the rights and responsibilities of employees and employers and assisting in the business while under direct supervision.</p> <p>SRXOHS001B Follow defined Occupational Health and Safety policies and procedures Apply general occupational health and safety requirements in the usual workplace environment. It describes generic Occupational Health and Safety competencies applicable for employees without managerial or supervisory responsibilities (e.g., school based workers, entry level workers, trainees, apprentices.)</p> <p>SRXINU001A Develop knowledge of the sport and recreation industry (for Tennis & Swimming) Apply the skills and knowledge required to access, increase and update the knowledge of the sport and recreation industry, including the role of different industry sectors and key legislation. This knowledge underpins effective performance in all sectors and applies to all people working in the sport and recreation industry.</p> <p>SRSSWM004A Collect info on Philosophy and Structure Australian Swimming Industry (for Swimming) Collect information on the philosophy and structure of the Australian swimming and aquatics industry</p>

Instructions:
Please Note:

At the completion of the Assessments & Quiz, this Third Party Report is to be presented to the Employer, and signed off by both Employer and Trainee. It is a Record, that Competency has been met in the Workplace.

This completed Third Party report is to be faxed to Training Sense on 03 7777 7777. This is an essential part of the final assessment and determination of competency for satisfactory completion of this module.

Can the candidate:	Yes	No
<u>BSBCMN101A Prepare for Work</u>		
Understand and express the organisation's requirements including goals and values	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Identify workplace procedures for maintaining employee and employer rights	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Develop strategies for effective work practice	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have an awareness of relevant features of legislation from all levels of government which affect business operation, especially in regard to Occupational Health and Safety and environmental issues, equal opportunity, industrial relations, anti-discrimination and diversity	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have an awareness of Award and enterprise agreements and relevant industrial instruments	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Develop Knowledge of place of work in society, for self		
Have an awareness of the basic rules and expectations for workers and employees	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Have an awareness of the basic principles of time management	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Understand the importance of Working in a team	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Understand the importance of Developing effective work habits	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<u>SRXOHS001B Follow defined Occupational Health and Safety policies and procedures</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee must confirm sufficient knowledge to follow defined Occupational Health and Safety policies and procedures	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Show a demonstrated ability to recognise and report hazards to designated personnel	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Show a demonstrated ability to accurately follow workplace procedures relevant to controlling risks in the workplace	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Show a demonstrated ability to communicate about hazards and risks in the workplace		
<u>SRXINU001A Develop knowledge of the sport and recreation industry</u>	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee has developed a sufficient knowledge of developing sport and recreation industry knowledge in the work environment	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee has developed a sufficient knowledge and overview of the sport and recreation industry in Australia	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee is able to describe the roles and functions of various sport and recreation sectors and key industry bodies within each sector	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee understands the social and economic significance of the sport and recreation industry and its impact on individuals and the community	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Trainee is able to research industry information to in undertaking of day-to-day work activities	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Is able convey researched information to clients and colleagues	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<u>SRSSWM004A Collect info on Philosophy and Structure Australian Swimming Industry</u>		
Philosophy and structure of swimming in Australia and the role of the coach/teacher	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the Best practice principles of swimming and/or aquatics activities	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the Developmental stages and Factors which affect skill acquisition	YES <input type="checkbox"/>	NO <input type="checkbox"/>

Awareness of the structure and roles of the peak swimming bodies	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the rules and regulations of the La Federation Internationale de Natation	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the development pathways for swimmers, and teachers and coaches	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the swimming awards systems	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the stages of growth and development	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Awareness of the codes of conduct for swimming coaches and teachers	YES <input type="checkbox"/>	NO <input type="checkbox"/>

All three parties listed below need to sign below to confirm that the trainee has met the Competencies of the Module. Please sign off below in the table.

The candidate's has met the standard required in demonstrating these competencies in the workplace.		YES <input type="checkbox"/>	NO <input type="checkbox"/>
	Name:	Signature	Date.
Employers Name			
Candidate's Name			

Office Use only:		Office Use only:	
The Candidate has met the academic (knowledge) requirements of the module:		Competent <input type="checkbox"/>	
		Date of completion/...../ 200.....	
Comments/ Observations/ Future direction:			
Not yet Competent <input type="checkbox"/>/...../ 2.....			
	Name:	Signature	Date.
Assessor Name			